

4/10/21 CE Academy Board Meeting

Time: 2:00 pm, Location: Zoom meeting (virtual), Meeting ID: 87322869770,

Password: 647730, Link: <https://us02web.zoom.us/j/87322869770>

5 Board Members: Heli Chu (chair), Robinson Xie, Joshua Vizer, Anna Yuan, Alice Lian.

Attendees (5 quorums): Heli Chu, Robinson Xie, Joshua Vizer, Anna Yuan, Alice Lian.

Absent: (0)

Heli hosts the meeting, Alice takes notes.

- 2:07 pm, Heli calls to order. The meeting starts.
- 2:08 pm, Heli roll calls every attendee.
- 2:10 pm, Alice reads the mission.
- 2:12 pm, Robinson makes a motion to approval of 3/12 meeting minutes. Anna seconds it. After discussion, the motion passed unanimously. There is no objection and abstain.
- 2:14 pm, Robinson makes a motion to approval of 3/26 meeting minutes. Anna seconds it. After discussion, the motion passed unanimously. There is no objection and abstain.
- 2:15 pm, Heli expresses that CE Academy facility has been confirmed “101 Preston Executive Drive Cary, NC 27513”. The address has been published on the website. Some Heli urges that the preparation on teacher H1b visa should be done. The budget should be \$2,500 per teacher. Robinson will do more work on this area.
- 2:17 pm, Heli expresses that we use Facebook to do advertisement and Heli paid. This time just do within 25 miles regional advertise and the targeted registration will be 400 registration.
- 2:19 pm, Heli suggests that school budget will be done by Anna. Anna makes a brief report each month.
- 2:21 pm, Heli mentions that use Acadia as financial company and Lisa Golden as lawyer. They are determined when application of CE Academy.
- People Insurance is used as Liability Insurance but need to be adjusted the number students from 400 to 200.
- 2:26 pm, Heli urges that Robinson should make the budget to the account as soon as possible.
- 2:28 pm, Heli expresses that 70 documents should be done. There are 12 financial documents should be done by Anna. And the rest will be shared.
- 2:30 pm, Heli mentions that whether summer camp will be open in advance. Robinson show that they will discuss later.
- 2:32 pm, Heli express that there are two ways to open. Parents can choose either to go to school or to do virtual at home.
- 2:35 pm, Heli expresses that teacher interview should choose the best ones. Robinson will discuss with her later.
- 2:37 pm, As to Developing Strategic Plan for 2021 Opening, Lunch and transportation will also been done.
- 2:39 pm, next meeting on 5/8/2021. Robinson makes the motion to adjourn the meeting, Alice seconds it. The motion passed unanimously. There is no objection and abstain.
- 2:40 pm, Heli announces adjournment.